

DATA (PRIVACY) PROTECTION POLICY

This is the privacy policy of GLS KOREA Limited (GLS KOREA) and explains our policies for the collection, use, and disclosure of personal information complying with best industry practices such as FIDI FAIM Standard & Personal Data (Protection) Act, 2013 SOUTH KOREA.

THE INFORMATION WE COLLECT

GLS KOREA collects personal information to understand and meet our customers and potential customer's needs and to fulfill our business objectives. This information is collected by various sources including information provided by its customers, agents other representatives or any third party agents authorised to act on behalf of GLS KOREA.

"Personal Information" may include client name, origin and destination address and email address, phone number, identification number, passport details and may also include financial information, such as credit card or other bank account data, nature of goods etc. or any other data related to the performance of moving, relocation or other associated services. However, GLS KOREA limits its collection of Personal Information to that which is necessary for its intended purpose and thus does not collect any information that is not relevant to the business/ service objectives.

We may record calls to or from our sales/customer service representatives for purposes of accuracy, performance reviews, training, and general quality assurance. Personal information received from customers and their employees will be used solely for the purposes of delivering authorised services to such customers and employees.

HOW WE USE PERSONAL INFORMATION

GLS KOREA uses personal information to carry its day-to-day business operations. GLS KOREA will generally use Personal information to:

- Identify its customers and requirement
- Conduct surveys
- Communicate with a Data Subject
- Comply with human resource requirements
- Comply with government regulations
- Provide associate benefits
- Manage the business

WHO WE SHARE THIS INFORMATION WITH

GLS KOREA does not share personal information it holds with any unauthorised external third parties except as disclosed in this policy.

There are situations where company may disclose collected personal information to third parties as permitted or required by law. Personal Data provided to GLS KOREA will generally be kept confidential but organisation considers consent of data subject to disclose their Personal Data to the following categories of parties:

- Our sub-contractors or third party service or product providers as may determine to be necessary or appropriate;
- Any person to whom we are compelled or required to do so under law or in response to a legitimate instruction from a competent or government agency;
- Government entities, courts or other entities, such as in response to summons or other legal or regulatory processes, or to protect against fraud.
- Pursuant to an order of a court of competent jurisdiction;
- Where applicable, third parties who provide related services or products in connection with our business;
- Government agencies, statutory authorities and industry regulators;
- Our auditors, consultants, accountants, lawyers or other financial or professional advisers
- Our sub-contractors or third party service or product providers as may determine to be necessary or appropriate;

SECURITY

Personal information is stored in a combination of paper and electronic files. Personal information hold by GLS KOREA is not accessible publically. We take reasonable measures to protect personal information against the loss, misuse and alteration of the Information under our control, including credit card information that is submitted to us through defined procedures and appropriate technology designed for that purpose.

- We maintain physical, electronic, and procedural guidelines to protect your Personal Information.
- We assess our security standards and procedures time to time to protect against unauthorized access to Personal Information.
- We store Personal Information only as long as needed for legitimate business purposes, or as required by contractual or legal requirements.
- • We limit access to Personal Information on need to know basis only that is required to provide services to its customer.

However, no system is perfect unfortunately; therefore, GLS KOREA makes no representations or warranties with regard to the sufficiency of these security measures. GLS KOREA shall not be responsible for any actual or consequential damages that result from a lapse in compliance with this Privacy Policy because of a security breach or technical malfunction.

CHOICE & CONSENT

By accepting our quotation, you willingly authorize the collection, use, retention and disclosure of your personal information to GLS KOREA and 3rd parties within the Supply Chain for the purpose of performing your relocation. You may choose not to allow the

sharing of your Information with third parties ("Optout"). If you Optout of the sharing of your Information, GLS KOREA will be unable to provide services to you. Your option allowing or denying the Information to be shared may be changed at any time by informing info@glskorea.com in writing of the change.

ACCESSING INFORMATION

Individuals may review their personal information contained in GLS KOREA files by contacting the GLS KOREA General Manager. If an individual believes that any of their personal information is inaccurate, we will make appropriate corrections.

3RD PARTY DISCLOSURE

Disclosure to third parties will only be made where the "agent" or "supplier" acts as an "authorized agent" to GLS KOREA. In certain circumstances, the Data (Privacy) Protection Ordinance allows personal data to be disclosed to law enforcement agencies without the consent of the data subject.

DATA QUALITY

We process the Information that we collect and hold on you in accordance with the applicable law. We will ensure the quality of your Information and we will fully respect your rights, interests and fundamental freedoms with regard to your Information.

We will employ effective procedures and safeguards to ensure that the Information we hold on you is adequate, relevant and not excessive in relation to the purposes for which it was obtained, as well as accurate and upto-date. Where we become aware of any inaccuracies in the Information we hold, we will correct and where appropriate, delete incorrect Information.

GENERAL

GLS KOREA may amend this policy from time to time. If such amendments affect how GLS KOREA uses or discloses personal information already held by GLS KOREA in a material way, GLS KOREA will obtain consent.

Notwithstanding the general terms of this policy, the collection, use, and disclosure of personal information may be made outside of the terms herein to the extent provided for in any applicable privacy or other legislation in effect from time to time.

GLS KOREA may disclose personal information to another entity purchasing (including for diligence purposes prior to purchase) the assets of GLS KOREA provided that entity abides by this or a similar privacy policy.

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